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Health Services
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May 8, 2013

TO: All Physicians Participating in Los Angeles County Physician Services for Indigents Program

FROM: Cathy Chidester CC
Director

SUBJECT: Audit Record Requirements

This is a reminder of the County's Physician Services for Indigents Program (PSIP) audit requirements. In the Billing Procedures of the PSIP enrollment packet, it is stated:

GENERAL OBLIGATION OF PHYSICIANS SUBMITTING CLAIMS

Physician shall immediately prepare, and thereafter maintain, complete and accurate records sufficient to fully and accurately reflect the services provided, the costs thereof, all collection attempts from the patient and third party payers, and revenue collected, if any, for which claim has been made under the claiming process.

Audited claims that do not comply with program requirements shall result in a refund to the County.

Physician or hospital claims audited by County and/or State representatives relating to the services would be in violation if:

(1) the records are incomplete or do not support the medical necessity for the services billed
(2) records do not exist to evidence the provision of all or a portion of the services
(3) physician failed to refund County for payments received from patients or third parties as required
(4) the patient was ineligible for services hereunder
(5) physician did not otherwise qualify for reimbursement

If a provider does not submit the requested records, audited claims do not comply with the program requirements, or there are other violations, a provider may be excluded from participation in the program as stated in the PSIP agreement Billing Procedures.

The Physician Reimbursement Advisory Committee (PRAC) has reviewed prior audit findings and supports such action.

If you have any questions or concerns regarding audit policies for PSIP, please contact Andree A. Stecker of my staff at (562) 347-1596.

Thank you.

CC:jd